

**STANDARDIZED OPERATING PROCEDURES FOR THE PREREQUISITES
PROSPECTIVE HOMEBUYERS MUST MEET PRIOR TO RECEIVING SERVICES**

In accordance with New York Real Property Law § 442-H(4), each real estate broker is required to institute standardized operating procedures for the prerequisites prospective homebuyers must meet prior to receiving any services.

Please be advised that Berkadia Real Estate Advisors LLC (“Broker”) is solely engaged in commercial real estate brokering. As such, it does not provide services to prospective homebuyers; its clients are business entities seeking to sell commercial real property.

Broker is making these Standardized Operating Procedures available on any publicly available website and mobile device application maintained by the Broker and any of its licensees and teams. Broker has copies of these Standardized Operating Procedures available to the public upon request at Broker’s office locations.

As it pertains to prospective homebuyers, Broker:

 Requires x Does not require 1. Prospective clients to show identification

 Requires x Does not require 2. Exclusive broker agreements

 Requires x Does not require 3. Pre-approval for a mortgage loan

Acknowledgement of Broker

Broker:

By: 

Name: Matthew Olson

Title: Senior Director

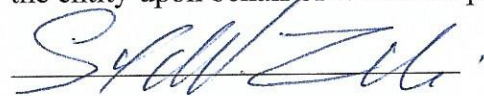
State of Massachusetts

County of Norfolk



The foregoing document was acknowledge before me this 26th day of October 2022 by

Matthew Olson who personally appeared who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.



Notary Signature